



# Village of Woodridge

## **FULL-TIME SUMMER SEASONAL EMPLOYMENT PUBLIC WORKS DEPARTMENT**

**ALL SEASONAL POSITIONS ARE TEMPORARY, BEGINNING IN MAY OR EARLY JUNE AND LASTING APPROXIMATELY THREE MONTHS.**

Positions are available in the Public Works Department maintenance crews. These positions require forty (40) hours per week with some overtime. Hours are Monday-Friday, 7:00 am to 3:30 pm. Weekend and holiday hours may be necessary. Salary is \$11.00 per hour. Work involves manual labor and is primarily outdoors. Duties include assisting streets, water, and sewer and fleet maintenance crews with daily operations.

- **Applicants must be 18 years of age**, possess a valid Illinois driver's license, and, if a conditional job offer is extended, must submit a driver's license abstract report prior to hire. (A driver's license abstract can be obtained from any Illinois Secretary of the State's Driver's License Facility for a \$12 fee).
- Must be able to lift up to 40 pounds regularly and up to 100 pounds on an infrequent basis. Sufficient strength and agility are required to perform manual tasks for prolonged periods.
- Individuals should be self-motivated and provide excellent service.
- Bilingual language skills a plus.
- Those hired are required to pass a **pre-employment drug screen, physical, and background check.**

Employment applications will be accepted until positions are filled. Interviews with candidates may begin immediately. The employment application is available on the Village website: [www.vil.woodridge.il.us](http://www.vil.woodridge.il.us). Completed applications may be emailed to [hr@vil.woodridge.il.us](mailto:hr@vil.woodridge.il.us) or returned to: Human Resources Department, 5 Plaza Drive, Woodridge, IL 60517.